

“ছেলে হোক, মেয়ে হোক,
দাঁটি সন্তানই যথেষ্ট”

Government of the People's Republic of Bangladesh
Directorate General of Family Planning
I E M Unit
6, Kawran Bazar, Dhaka

Request for Expressions of Interest

Memo no. DGFP/IEM/Service/81/2020-21/ 1139

Date 9/9/2020

1.	Ministry/ Division	Ministry of Health & Family Welfare Medical Education and Family Welfare Division			
2.	Agency	Directorate General of Family Planning			
3.	Procuring Entity Name	Director (IEM) & Line Director (IEC)			
4.	Procuring Entity Code	None			
5.	Procuring Entity District	Dhaka			
6.	Expression of Interest for Selection of	Production of different IEC materials on FP, MCH, ARH & gender issue, Violence against women & Nutrition			
7.	EOI Ref No	DGFP/IEM/Service/81/2020-21/ 1139			
8.	Date	09/09/2020			
KEY INFORMATION					
9.	Procurement Method	Open tender method (OTM) (Non consulting service) (National)			
FUNDING INFORMATION					
10.	Budget and Source of Funds	GOB (Dev)			
11.	Development partner (if applicable)	IDA			
PARTICULAR INFORMATION					
12.	Project/Programme Code (if applicable)	224108700			
13.	Project/Programme Name (if applicable)	Information, Education & Communication (IEC) under 4 th HPNSP.			
14.	EOI Closing Date and Time	Date: 27.09.2020 at 12.00pm.			
INFORMATION FOR APPLICANT					
15.	Brief Description of Assignment	Production of different Items IEC materials on FP, MCH, ARH & gender issue, Violence against women & Nutrition			
16.	Experience, Resources and Delivery Capacity Required	The interested applicants (Advertising/Media/Consulting firm) shall have to submit the following documents with their application/ proposal : 1. Category of the firm 2. Brochure/Brief description of the firm 3. Trade License valid up to FY 2020-21 4. Tax Payment Certificate for the FY 2019-2020 5. Vat Registration Certificate 6. Bank Solvency Certificate with minimum amount of liquid assets or credit facilities of Tk.20.00 lac. 7. At least 03 (three) successful completion certificate (s) in relevant activities of the assignment. 8. At least 2 (two) years specific experience relevant to the assignment. 9. List of major clients and their contract reference including the required experience 10. Copies of audited financial statements for the last 03 (three) fiscal years prepared by external auditor(s). 11. Relevant documents in favor of logistics and organizational strength. 12. Name & CV of all professional staff & Key professional staff with detail qualification and experience, who will be involved with the assignment (duly signed by the respected person and authority).			
17.	Other Details (if applicable)	N/A			
18.	Association with foreign firms is	N/A			
	Ref No	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
19.	1		Dhaka	Nov,2020	Jan,2021
PROCURING ENTITY DETAILS					
20.	Name of Official Inviting Expressions of Interest	Dr. Ashrafunnessa			
21.	Designation of Official Inviting Expressions of Interest	Director, IEM & Line Director, IEC.			
22.	Address of Official Inviting Expressions of Interest	Directorate General of Family Planning, 6, Kawran Bazar, Dhaka.			
23.	Contact Details of Officials Inviting Expressions of Interest	Phone:88-02-55012350, E-mail : iemdgfp@gmail.com			
24.	The Procuring entity reserves the right to -deleted-reject all EOI's				

(Dr. Ashrafunnessa)
Director, IEM & Line Director, IEC
Directorate General of Family Planning
6, Kawran Bazar, Dhaka-1215.
Phone: 88-02-55012350.